



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF CARRASCAL



OFFICE OF THE SANGGUNIANG BAYAN

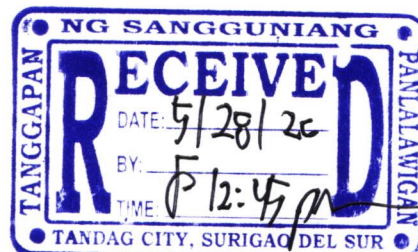
May 26, 2026

MR. EDGAR G. PEREZ II, J.D.

Provincial Secretary
Sangguniang Panlalawigan
Tandag City, Surigao del Sur

Sir:

Greetings of peace and goodwill!

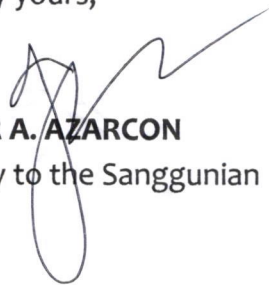


We are forwarding herewith **Ordinance No. 23, Series of 2026** entitled “An Ordinance Creating the Position of Disability Affairs Officer I, Salary Grade 11, Under the Municipal Persons with Disability Affairs Office (MPDAO) of this Municipality, and Providing for its Functions and Compensation.”

Its contents are self-explanatory, and forgoing is duly transmitted for your review, evaluation, and appropriation action.

We trust that this will merit your kind consideration.

Very truly yours,


CHESTER A. AZARCON
Secretary to the Sanggunian



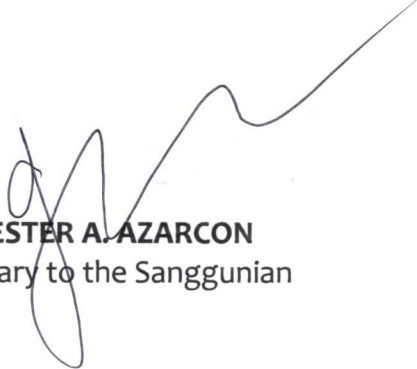
OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATION

THIS IS TO CERTIFY that Ordinance No. 23, series of 2026, entitled **“An Ordinance Creating the Position of Disability Affairs Officer I, Salary Grade 11, Under the Municipal Persons with Disability Affairs Office (MPDAO) of this Municipality, and Providing for its Functions and Compensation”** has been posted in three (3) conspicuous places of the Local Government of Carrascal, Surigao del Sur, such as in the following: (1) **CARRASCAL BUS TERMINAL** (2) **PUBLIC MARKET**; and (3) **MAYOR’S OFFICE** (Please find the attached photos).

This is in compliance with the mandate under the Local Government Code of 1991 that Ordinances and Resolutions shall be posted in three (3) conspicuous places of the Local Government Unit of Carrascal, Surigao del Sur, a mandatory requirement prior to its approval.

Issued this 26th day of May, 2026 at Carrascal, Surigao del Sur, Philippines.


CHESTER A. AZARCON
Secretary to the Sanggunian



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Province of Surigao del Sur
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OFFICE OF THE SANGGUNIANG BAYAN

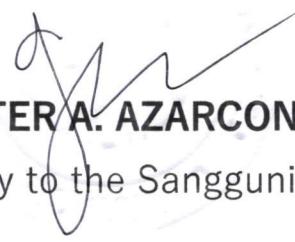
POSTED

CARRASCAL BUS TERMINAL

MAYOR'S OFFICE BULLETIN BOARD

CARRASCAL PUBLIC MARKET

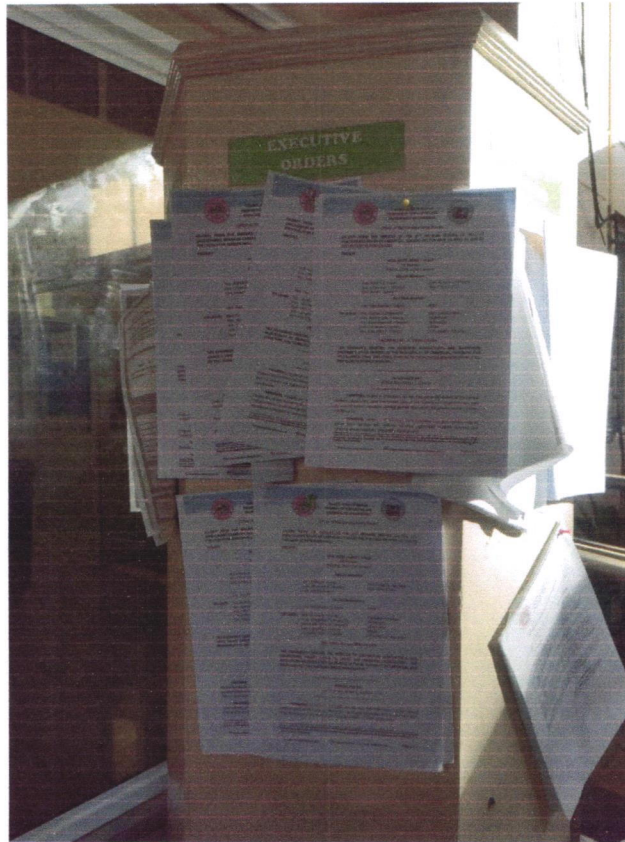
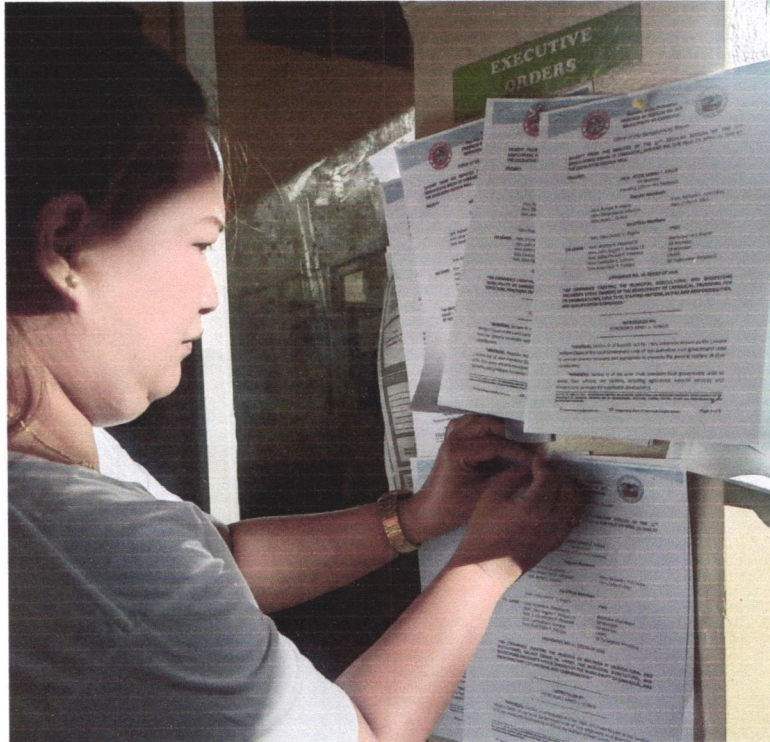
May 26, 2026


CHESTER A. AZARCON
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

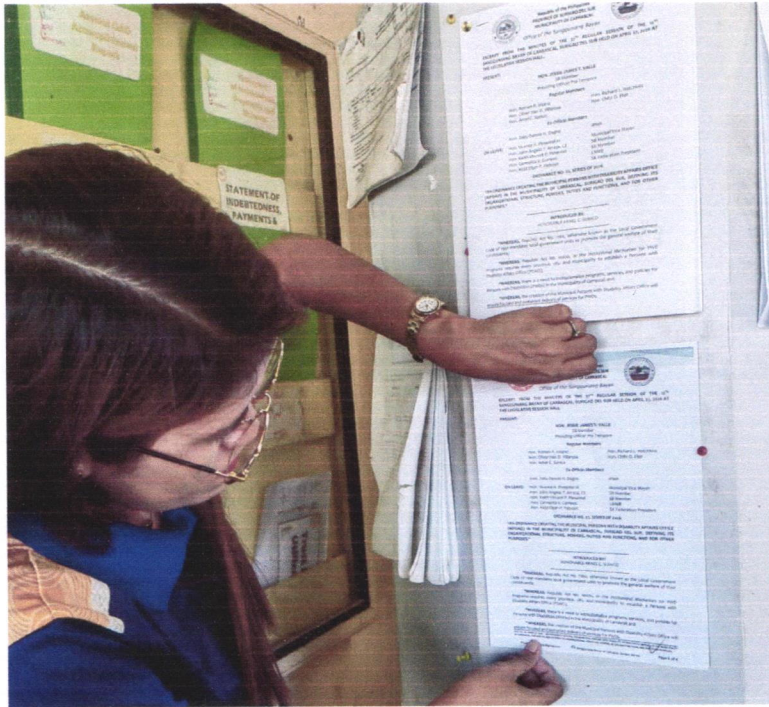
MAYOR'S OFFICE





OFFICE OF THE SANGGUNIANG BAYAN

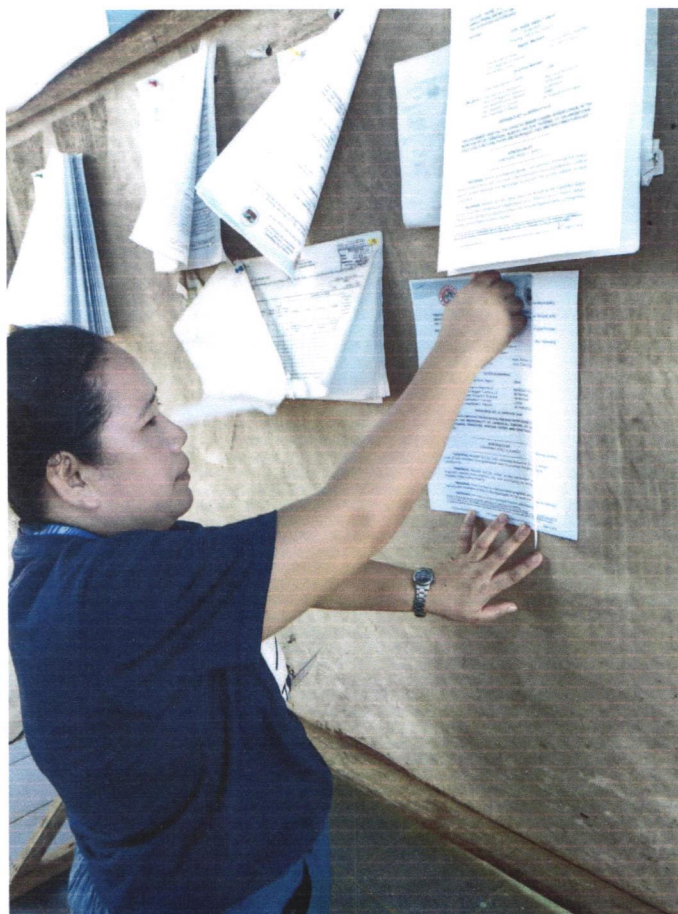
CARRASCAL PUBLIC MARKET





OFFICE OF THE SANGGUNIANG BAYAN

CARRASCAL TERMINAL





Republic of the Philippines
 PROVINCE OF SURIGAO DEL SUR
 MUNICIPALITY OF CARRASCAL

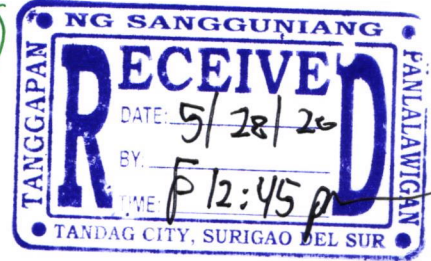


Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 37TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON APRIL 27, 2026 AT THE LEGISLATIVE SESSION HALL. *Refer To: Committee on Good Government, Public Ethics and Accountability*

PRESENT:

HON. JESSIE JAMES T. VALLE
 SB Member
 Presiding Officer Pro Tempore



Regular Members

Hon. Romen R. Intano
 Hon. Oliver Han D. Villarosa
 Hon. Arnel C. Sunico

Hon. Richard L. Hotchkiss
 Hon. Chito O. Eliot

Ex-Officio Members

Hon. Datu Dennis H. Dagno - IPMR

ON LEAVE: Hon. Vicente H. Pimentel III - Municipal Vice Mayor
 Hon. John Angelo T. Arreza, CE - SB Member
 Hon. Keith Vincent P. Pimentel - SB Member
 Hon. Carmelita V. Correos - LNMB
 Hon. Kidd Elijah P. Pebojot - SK Federation President

ORDINANCE NO. 23, SERIES OF 2026

“AN ORDINANCE CREATING THE POSITION OF DISABILITY AFFAIRS OFFICER I, SALARY GRADE 11, UNDER THE MUNICIPAL PERSONS WITH DISABILITY AFFAIRS OFFICE (MPDAO) OF THIS MUNICIPALITY, AND PROVIDING FOR ITS FUNCTIONS AND COMPENSATION.”

INTRODUCED BY:
 HONORABLE JESSIE JAMES T. VALLE

“WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of 1991 mandates local government units to promote the general welfare of their constituents;

“WHEREAS, Republic Act No. 10070, or the Institutional Mechanism for PWD Programs mandates the establishment of offices to implement PWD programs;

“WHEREAS, there is a need to institutionalize programs, services, and policies for Persons with Disabilities (PWDs) in the Municipality of Carrascal; and

“WHEREAS, there is a need to strengthen manpower support in the MPDAO to ensure effective delivery of services.

M.O. NO. 23, SERIES OF 2026 – AN ORDINANCE CREATING THE POSITION OF DISABILITY AFFAIRS OFFICER I, SALARY GRADE 11, UNDER THE MUNICIPAL PERSONS WITH DISABILITY AFFAIRS OFFICE (MPDAO) OF THIS MUNICIPALITY, AND PROVIDING FOR ITS FUNCTIONS AND COMPENSATION.

PROVINCE OF SURIGAO DEL SUR
 Office of the Secretary to the Sanggunian: Panlalawigan
 Tel. No.: 086-2115832
 Email: ossp@surigao.delsur.gov.ph
OSSP-26-05896



“ NOW THEREFORE ”

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. Creation of Position. There is hereby created the position of *Disability Affairs Officer I – Salary Grade 11*, under the *Municipal Persons with Disability Affairs Office*.

SECTION 2. Duties and Functions. The *Disability Affairs Officer I* shall perform the following duties and functions:

1. Assist in dissemination of disability-related programs and services;
2. Prepare reports and documentation;
3. Provide assistance to PWDs and their families;
4. Coordinate with organizations and stakeholders;
5. Draft program proposals;
6. Perform other functions as assigned.

SECTION 3. Qualifications. The position shall comply with Civil Service Commission Qualification Standards for *Disability Affairs Officer I*.

SECTION 4. Compensation. The position shall receive compensation under Salary Grade 11 in accordance with existing laws and budgetary provisions.

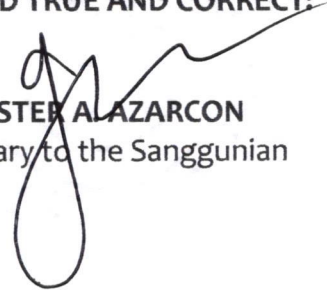
SECTION 5. Funding. Funding shall be sourced from the available municipal funds, subject to budgeting, accounting, and auditing rules.

SECTION 6. Separability Clause. If any provision of this Ordinance is declared invalid, other provisions not affected shall remain in force.

SECTION 7. Effectivity. This Ordinance shall take effect upon approval and publication in accordance with law.

DONE this 27th day of April 2026 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:


CHESTER ALAZARCON
Secretary to the Sanggunian

**ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:**


JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:


JOSEPH L. URGEL
Municipal Mayor

M.O. NO. 23, SERIES OF 2026 – AN ORDINANCE CREATING THE POSITION OF DISABILITY AFFAIRS OFFICER I, SALARY GRADE 11, UNDER THE MUNICIPAL PERSONS WITH DISABILITY AFFAIRS OFFICE (MPDAO) OF THIS MUNICIPALITY, AND PROVIDING FOR ITS FUNCTIONS AND COMPENSATION.